



9.0 International Learner Policy

- This **International Learners** section outlines how Liston College meets the requirements of the Code of Practice, Parts 1 and 2; and Part 7, Outcomes 13–22.
- Liston College hosts international learners and is a signatory to the Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021 (the Code).
- The Code outlines what signatories must do to ensure the safety and wellbeing of their international learners. It is supported by the [Code Guidelines](#).

Understanding the Code

- Staff responsible for international learners and the international programme are familiar with the Code of Practice and Code Guidelines.
- At Liston College the Director of International Students is responsible for keeping up to date with Code of Practice requirements and guidelines.
- Liston College is a member of Schools International Education Business Association (SIEBA) and seeks clarification from SIEBA and NZQA about Code requirements and guidelines as required.

Implementing the Code

- As a signatory to the Code, we have policies and procedures in place that support the wellbeing and safety of our international learners. We take all reasonable steps to protect international learners and ensure as far as possible that they have a positive experience that supports their educational achievement (Education and Training Act 2020).
- In accordance with the Code of Practice, Liston College:
 - recruits, informs, and enrolls international learners ethically and responsibly (Part 7, Outcomes 13–16)
 - ensures that learners are offered appropriate orientation (Part 7, Outcome 17)
 - provides a safe study environment and wellbeing support, and ensures, as far as practicable, that learners are in safe accommodation (Part 7, Outcome 18)
 - provides learners with relevant information and advice to support their educational outcomes (Part 7, Outcome 19)
 - manages withdrawal and closure ethically and responsibly (Part 7, Outcome 20)
 - has fair and equitable processes for addressing concerns and complaints (Part 7, Outcomes 21 and 22).
- We implement the Code in a way that is appropriate to learner needs and contexts and is consistent with Code Administrator expectations. Where the Code does not specify exactly what must be done and how, we use the evaluative, [evidence-based approach](#) recommended by the Code Guidelines to make decisions about what is reasonable, practicable, or appropriate for our international learners.
- Our implementation of the Code does not override our responsibilities under the Privacy Act 2020 or the Health Information Privacy Code.



- We believe that enrolling international learners at our school is an important and valuable way for our domestic students to learn about cultural diversity and for our school to be part of the wider world. We only enrol students over the age of ten who are living with their parents.
- Procedures outlining how Liston College meets the requirements of the Code of Practice supporting International Learners can be found in sections on :

[Marketing and Promotion](#)

[Managing and Monitoring Education Agents](#)

[Offers, Enrolment, Contract, and Insurance](#)

[Immigration Matters](#)

[International Orientation](#)

[International Safety and Wellbeing](#)

[International Learner Support, Advice, and Services](#)

[Managing Withdrawal and Closure](#)

[Dealing with Complaints](#)

[Compliance with International Learner Contract Dispute Resolution Scheme](#)

[International Learners Review](#)

Legislation

- Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021
- Education and Training Act 2020

Resources

- NZQA | Mana Tohu Matauranga o Aotearoa:
- [Tertiary and International Learners Code of Practice](#)
- [The Education \(Pastoral Care of Tertiary and International Learners\) Code of Practice 2021](#)
- [Guidelines for Code Signatory Schools](#)
- [Code resources for school signatories](#)
- [Providers and signatories](#)



Adopted by Board of Trustees

Review Date: 21-JUL-2024

Chairperson:

Next Review: 2027 – every three years